

ENTERPRISE, PLANNING AND INFRASTRUCTURE - COMMITTEE BUSINESS – 21st MAY, 2013

Please note that this statement contains a note of every report which has been instructed for submission to this Committee. All other actions which have been instructed by the Committee are not included, as they are deemed to be operational matters after the point of committee decision. This statement does not include reports which are required by the Committee as part of the statutory process for traffic regulation orders as these are recorded separately by officers in Enterprise, Planning and Infrastructure.

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update (new updates in bold)</u>	<u>Lead Officer(s)</u>	<u>Report Due (bold if item overdue)</u>	<u>Report Expected (if known)</u>
1.	Enterprise, Planning and Infrastructure Committee 26.11.09 (article 18)	<p><u>Berryden Corridor – Transport Infrastructure Improvements</u></p> <p>The Committee resolved to approve the preferred option for progression to detailed design (i.e. the so-called “Do Something” option for the corridor, in association with a bus gate at Bedford Road/Powis Terrace), and that the officials report back on detailed design, costs and programming.</p>	<p>Funding for the delivery of Phase 1 of the Berryden Corridor is now included in the Non-Housing Capital programme for 2013/14 to 2017/18. Updates on key milestones and delivery will be included in future ‘Strategic and Local Transport Projects Update’ reports.</p> <p>The Committee agreed on 6th November 2012 that this item was to remain on the Committee Business Statement.</p>	Maggie Bochel		
2.	Enterprise, Planning and Infrastructure Committee 26.11.10 (article 19)	<p><u>(1) Access from the North – An Integrated Transport Solution - (2) Access from the North Proposals “Third Don Crossing”</u></p> <p>The Committee resolved, amongst other things to request a regular report back on progress in these matters, including the development of a Delivery Programme.</p>	<p>Future updates will be provided as funding is identified for delivery of this programme. It is proposed to update Members on an annual basis on progress of the whole programme, with separate reporting should individual elements require further Committee decisions. Where key progress is made during the year, ad-hoc updates can be provided as part of the bulletin or included within the Strategic Transport</p>	Maggie Bochel		

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	<p>Enterprise, Planning and Infrastructure Committee 18.01.11 (article 25)</p> <p>Enterprise, Planning and Infrastructure</p>	<p>the Committee resolved to-</p> <p>(a) agree, in principle, the provisional programme for delivery of the 'Access from the North' integrated transport proposals;</p> <p>(b) instruct officers to continue discussions with BEAR and Transport Scotland regarding options on the trunk road network;</p> <p>(c) instruct officers to progress schemes from the full delivery list as priority and funding would permit, subject to consultation and referral to future Committees as required; and</p> <p>(d) to instruct officers to keep the Committee up to date with progress of the delivery plan as timescales might be amended subject to agreement of future years spend profiles of the Non-Housing Capital budget and other relevant sources of funding.</p> <p>The Committee on 6 November 2012 agreed that this item was to remain on the Committee</p>	<p>projects update report.</p> <p>The Council at its meeting on 6th March 2013 agreed:-</p> <p>(i) to progress construction of the Access from the North proposals (Third Don Crossing) on a "works only" approach outwith the arrangements for the Aberdeen Western Peripheral Route/Balmedie to Tipperty (AWPR/B-T);</p> <p>(ii) to progress construction of the A96 Park and Choose/Dyce Drive Link Road on a "works only" approach outwith the arrangements for the AWPR/B-T;</p> <p>(iii) to take all necessary actions to progress the projects including discussing budget provision with appropriate officers;</p> <p>(iv) to request the Council Leader to invite the Deputy First Minister and Cabinet Secretary for Infrastructure Investment and Cities to Aberdeen to meet him, elected members representing Tillydrone, Seaton and Old Aberdeen and residents of Tillydrone</p>			

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	Committee 06.11.12 (article 37)	Business Statement.	to discuss matters of mutual interest including the building of a Third Don Crossing; and (v) to instruct officers to report to each meeting of the Enterprise, Planning and Infrastructure Committee on progress in delivering the project.			
3.	Enterprise, Planning and Infrastructure 23.02.10 (article 27)	<u>Aberdeen Western Peripheral Route – Progress Report</u> The Committee resolved to instruct officers to provide a further report to the appropriate Committee during the procurement process providing an updated cost estimate and programme.	Refer to update at item 2 on the statement.	Maggie Bochel	As and when the procurement process begins.	
4.	Enterprise, Planning and Infrastructure 15.03.11 (article 4)	<u>Parking Charges/Emissions-based Permit System</u> The Committee resolved, amongst other things, in relation to recommendations from the Controlled Areas Parking Working Group - (i) to agree that a review of parking charges and entitlement set by other Council services be undertaken and reported	This will form part of a wider report on city parking charges (see item 28 below), to be submitted in November, 2013	Hugh Murdoch/ Maggie Bochel	13.09.11	12.11.13

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		<p>to the Enterprise, Planning and Infrastructure Committee for consideration and possible revision; and</p> <p>(ii) to request officers to submit a detailed report on the possibility of establishing a city wide emissions-based permit system, on the proviso that such a proposal would be revenue neutral to the Enterprise, planning and Infrastructure Committee at its meeting on 13 September, 2011.</p>				
5.	Enterprise, Planning and Infrastructure 13.09.11 (article 24)	<p><u>South Aberdeen Coastal Regeneration Project (SACRP) – Programme Developments</u></p> <p>The Committee resolved, amongst other things, to receive a report in the April/May 2012 cycle, linking coastal regeneration initiatives into the mainstream development of climate change adaptation strategies and flood risk management.</p>	The Aberdeen Coastal Regeneration Project can only be progressed as part of the mainstream development of climate change adaptation strategies and flood risk management, if EP&I's Sustainable Development and Infrastructure teams are able to commit sufficient resources to address this issue. For the moment, these resources are not available. A report will be brought back to Committee as soon as these resources become available.	Gordon McIntosh	21.05.12	

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6.	Enterprise, Planning and Infrastructure 13.09.11 (article 41)	<p><u>Green Badge Scheme</u></p> <p>The Committee resolved to instruct officers to review the possible impact of Blue Badge reform on the City Council's Green Badge scheme and to report back to a future meeting of the Committee following consultation with interested parties.</p>	<p>The proposals were reported to the last Disability Advisory Group meeting where a decision was made to send out a questionnaire and report back its results to the 3rd June meeting. A report will be submitted to the August committee.</p>	Hugh Murdoch	31.01.12	29.08.13
7.	Enterprise, Planning and Infrastructure 31.05.12 (article 6)	<p><u>Newhills Avenue</u></p> <p>The Committee resolved to approve the recommendations in the report with the exception of (b)(ii) in relation to Newhills Avenue, where the Committee requested that the proposal for Newhills Avenue be removed from the Aberdeen City Council (City Wide Traffic Management Measures) (No 2), and that officers explore the possibility of providing five, rather than four, car parking spaces at the bend of Newhills Avenue, and recommence the traffic regulation order process.</p>	<p>This scheme is about to go out to a combined Initial Statutory and public advert where the results will be reported to the January Committee.</p> <p>Due to officers receiving no further complaints from the bus company and due to the level of objections previously received from residents, officers request that this scheme be abandoned, and that the item be removed from the committee business list. Officers will continue to monitor the on-street parking on site.</p>	Hugh Murdoch Jane MacEachran	6.11.12	

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8.	Housing and Environment 22.05.12 (article 10)	<p><u>Housing Car Parking – Permit And Enforcement Consultation Results</u></p> <p>The Housing and Environment Committee agreed, amongst other things, to defer recommendation (d) pending a committee report on parking and a broader report on parking policy which will incorporate the Housing Revenue Account and parking that the Enterprise, Planning and Infrastructure Service is responsible for.</p>	<p>This report requires considerable discussions with officers within Housing. This report is likely to be reported back to the November committee.</p>	<p>Hugh Murdoch</p> <p>Donald Urquhart</p>	6.11.12	12.11.13
9.	Enterprise, Planning and Infrastructure 11.09.12 (article 16)	<p><u>City Events Programme 2013/14</u></p> <p>The Committee agreed that officers review the arrangements for the Santa Parade and Christmas Lights Switch-on event, specifically with an option that they be held jointly, and report back to the Committee in early 2013 in this regard.</p>	<p>A report will be prepared for the June Council meeting addressing both this and the Hogmanay Fireworks item.</p>	Maggie Bochel	22.01.13	

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10.	Finance and Resources 04.10.12 (article 23)	<p><u>Hogmanay Fireworks Celebrations</u></p> <p>Note that officers will submit a report to the Enterprise, Planning and Infrastructure Committee prior to the end of February 2013, assessing the potential for a 2013 Hogmanay event and requesting approval of an appropriate budget to deliver a safe, inclusive and enjoyable family event in 2013.</p>	<p>A report will be prepared for the June Council meeting addressing both this and the Santa Parade/Christmas lights switch on item.</p>	Maggie Bochel	19.03.13	
11.	Enterprise, Planning and Infrastructure 11.09.12 (article 20)	<p><u>Management of Events in Parks and Open Spaces</u></p> <p>The Committee agreed to request that officers report back to the appropriate Committee on how future events of the type described are to be managed in Park and Ride sites.</p>	<p>A report has previously been agreed by EP&I Committee on 15 March 2011 setting out a procedure for the potential use of the Park and Ride sites for events. Charges for such events were subsequently agreed by F&R Committee.</p>	Maggie Bochel	22.01.13	21.05.13
12.	Enterprise, Planning and Infrastructure 11.09.12 (article 23)	<p><u>Aberdeen The Smarter City: A Strategy for 2020</u></p> <p>The Committee agreed to instruct officers to report back to the Committee in August 2013 with the strategy and implementation plan for approval.</p>	<p>Project initiation documents including project brief have been developed.</p> <p>Officers within EP&I are currently investigating funding and resource options for strategy development including scoping external delivery partners.</p>	Maggie Bochel	29.08.13	13.03.14

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			Unlikely to be at a stage to report full strategy to Committee in August. Anticipated to be able to report in first quarter of 2014.			
13.	Enterprise, Planning and Infrastructure 31.05.12 (article 31)	<p><u>Bridge of Don Park and Ride</u></p> <p>The Committee resolved, amongst other things, to:-</p> <p>(i) instruct the Director of Enterprise, Planning and Infrastructure to bring a further report to the Enterprise, Planning and Infrastructure Committee reporting on any potential conflict between the Development Framework and the preferred option for a permanent site for the Bridge of Don Park and Ride;</p> <p>(ii) agree that in the interim the current site continue as a temporary Park and Ride location; and</p> <p>(iii) request that the Director of Enterprise, Planning and Infrastructure further discuss all possible site opportunities and provide a detailed report back on all options to a future meeting of the Enterprise,</p>	Following the anticipated summer 2013 Council decision on the outcomes of tendering process for a development partner for the AECC, the issue of the Park and Ride facility at Bridge of Don will be reviewed and reported back to this committee.	Maggie Bochel	06.11.12	29.08.13

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		Planning and Infrastructure Committee.				
14.	Enterprise, Planning and Infrastructure 11.09.12 (article 26)	<u>Shared Pathway - (A96/Old Meldrum Road/ Mugiemoss Road, Aberdeen) Dubford/ Greenbrae Area).</u> The Committee agreed that officers be instructed to report back in two years time on how these Traffic Orders have progressed.		Hugh Murdoch	September 2014	
15.	Enterprise, Planning and Infrastructure 11.09.12 (article 29)	<u>Extension of Pay by Phone Parking</u> The Committee agreed to instruct officers to report back on the feasibility of paying parking charges by credit/debit cards at parking machines.		Hugh Murdoch	22.01.13	
16.	Enterprise, Planning and Infrastructure 11.09.12 (article 38)	<u>Bus Shelter Advertising Contract</u> The Committee agreed:- (1) to instruct officers to enter negotiations with Clear Channel with the aim of agreeing a reduced term for the Bus Shelter Advertising Contract; and (2) to instruct officers to report back on the	As noted previously, the Legal team is still dealing with this matter. It is likely that we will not be successful in reducing the contract length, however a clearer update will be provided on this in due course. Given that the contract end date is 2016, officers estimate the tender process will take approximately 2 years, which in itself results in difficulties in reducing contract	Maggie Bochel	22.01.13	12.11.13

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		outcome of the above negotiations and with a plan for retendering the Contract and Variation.	length. Over Summer officers will commence preparatory work, with the aim of commencing tender procedures early 2014 and a report to Committee will be prepared for November 2013 requesting permission to commence tender procedures.			
17.	Enterprise, Planning and Infrastructure 11.09.12 (article 4)	<p><u>Speed Limit Review</u></p> <p>The Committee agreed:-</p> <p>(1) to report back on the feasibility and costs for converting existing 20's Plenty Zone speed limits to mandatory 20mph speed limits; and</p> <p>(2) to report back on reducing the speed limit on (1) the A944 city boundary at Westhill to Hazlehead from 50mph to 40mph, including the possible introduction of fixed speed cameras for enforcement and all costings associated with the proposal, consulting with Aberdeenshire Council in the production of this report; and (2) Skene Road from 50mph to 40mph as a result of the</p>	The survey work required for this review is still ongoing and it is expected that a report will be going back to the August committee.	Hugh Murdoch	22.01.13	29.08.13

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		West Huxterstone, Kingswells development, including all associated costings.				
18.	Enterprise, Planning and Infrastructure 06.11.12 (article 2)	<p><u>Masterplanning – Representations to Committee</u></p> <p>To instruct officers to develop a protocol for hearing representations as part of the masterplanning process, and to report back.</p>	<p>Discussions are ongoing with Corporate Governance on protocol. Report expected 21.05.13 due to current workload in masterplanning.</p> <p>As there is a statutory process in place which involves significant public engagement and scrutiny by an independent third party for agreeing the Local Development Plan and all associated supplementary guidance (including masterplans), it is recommended that deputations on masterplans are not permitted, as is currently the case with planning applications. This will be looked at by the Democratic Processes Working Group, which will report its outcomes to the June meeting of Council.</p>	Maggie Bochel	19.03.13	
19.	Enterprise, Planning and Infrastructure 06.11.12 (article 13)	<p><u>Delivering Transformational Change in Asset Management and Operations</u></p> <p>To instruct officers to report back</p>	An update on this is included in the information bulletin.	Hugh Murdoch	21.05.13	29.08.13

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		in six months to update the Committee on progress.				
20.	Housing and Environment 15.01.13	<p><u>Crematorium Bus Service</u></p> <p>The Committee agreed the implementation of a subsidised bus service between Aberdeen Royal Infirmary and Aberdeen Crematorium for one year, as detailed in the report subject to approval during the budget process and that officers to report back to the Enterprise, Planning and Infrastructure Committee on the level of use and performance of the service.</p>	<p>Service will commence on Monday 1st April 2013, as service 94 operating from ARI to Aberdeen Crematorium via Woodend Terminus between 09:00AM and 16:34PM, Monday to Friday, operated by Central Coaches Aberdeen.</p> <p>The service has now commenced. Officers will continue to monitor the service and will, as advised, report back to Committee in January 2014.</p>	Maggie Bochel	21.01.14	21.01.14
21.	Enterprise, Planning and Infrastructure 22.01.13 (article 18)	<p><u>Aberdeen Local Development Plan Policy on Affordable Housing Requirements for New Development</u></p> <p>The Committee agreed for officers in Planning and Sustainable Development to consult on proposals to amend the commuted payment and report back to this Committee with the results of this consultation with a proposed figure or method of calculation to be agreed.</p>	<p>A report is included on the current agenda.</p>	Maggie Bochel	21.05.13	

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22.	Enterprise, Planning and Infrastructure 22.01.13 (article 26)	<p><u>Garthdee Controlled Parking Zone Extension</u></p> <p>The Committee agreed to instruct officers to monitor the parking impact in the area following the opening of the expanded Robert Gordon University campus and report findings to the Committee with further recommendations pertaining to the implementation of the Controlled Parking Zone.</p>	<p>The new campus will not be fully operational until September 2013 when officers will commence to monitor any parking problems in the surrounding streets. Discussions are ongoing with the University over the required changes to the legal agreement due to the committee decision.</p>	Hugh Murdoch	21.05.13	12.11.13
23.	Enterprise, Planning and Infrastructure 22.01.13 (article 31)	<p><u>Aberdeen Renewable Energy Group</u></p> <p>The Committee agreed to instruct officers to obtain a business plan from AREG for the 2013-2018 periods to form the basis of an annual funding and reporting arrangement and report this plan to Committee by September, 2013. This report should also include a detailed analysis of current and future State Aid and procurement issues, to be undertaken by the Council's Legal Services, in consultation with the Scottish State Aid Unit and the Service.</p>		Maggie Bochel	29.08.13	
24.	Enterprise, Planning and	<u>2012 International Trade Plan Survey – Presentation</u>	An update on this is included in the information bulletin.	Gordon McIntosh	19.03.13	

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	Infrastructure 22.01.13 (article 15)	The Committee agreed to receive a presentation in relation to the 2012 International Trade Plan Survey.				
25.	Enterprise, Planning and Infrastructure 19.03.13 (article 22)	<u>Internal Waste Minimisation</u> The Committee agreed to instruct officers to establish a plan of waste minimisation actions in 2013 and report back to Committee with an annual review of corporate waste measures.		Maggie Bochel	29.08.13	
26.	Enterprise, Planning and Infrastructure 19.03.13 (article 23)	<u>Review of the Aberdeen Local Development Plan</u> The Committee agreed to instruct officers to report back to Committee later this year with the draft Main Issues report.		Maggie Bochel	12.11.13	
27.	Enterprise, Planning and Infrastructure 19.03.13 (article 25)	<u>SUMP (Sustainable Urban Mobility Plan)</u> The Committee agreed that officers should undertake public consultation on the SUMP alongside the Aberdeen Local Development Plan pre-Main Issues Report consultation exercise on Options 1-3 and report the results of this		Maggie Bochel	29.08.13	12.11.13

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		consultation back to Committee in due course.				
28.	Enterprise, Planning and Infrastructure 19.03.13 (article 33)	<u>Parking Charges</u> The Committee agreed to instruct the Director of Enterprise, Planning and Infrastructure to carry out a complete reappraisal of parking charges in the city taking into consideration our Smarter City objectives and that a report be brought to the Enterprise, Planning and Infrastructure Committee on 12 th November 2013.		Hugh Murdoch	12.11.13	
29.	Enterprise, Planning and Infrastructure 19.03.13 (article 40)	<u>Aberdeen Heat and Power Subsidiary Company</u> The Committee agreed to approve Aberdeen Heat and Power's (AH&P) proposal to assess the option of establishing a separate trading company (the "Trading Company") to allow non-Council properties to be connected into the combined heat and power district heating (CHP) schemes in the city and to report back to a future meeting of this Committee with the results of this assessment.	A report is included on the current agenda.	Hugh Murdoch	21.05.13	